



**RESERVATION REQUEST FORM**  
**Davisware 2015 User Conference**  
**Monday, May 4-Wednesday, May 6, 2015**

PLEASE PRINT OR TYPE:

NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ FAX: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

<p><b>Pre Conference (5/1/2015 and 5/2/2015) Single-Occupancy Room Rate= \$169.00*</b></p> <p><b>Conference Rate (5/3/2015, 5/4/2015, 5/5/2015) Single-Occupancy = \$169.00*</b></p> <p><b>Post Conference (5/6/2015) Single-Occupancy Room Rate = \$169.00*</b></p> <p><small>*Rates above are also subject to tax and \$14.95 amenity fee per night</small></p>
---

All requests are subject to availability of the contracted room block. Reservation forms received after the cutoff date of **April 10, 2015** are subject to availability and may not qualify for the discounted group rate.

Arrival Date \_\_\_\_\_ Departure Date \_\_\_\_\_

Bed Preference (Based on Availability). Please Check One.

1 King Bed \_\_\_\_ 2 Queen Beds \_\_\_\_ King Accessible \_\_\_\_

Please provide your email address for confirmation information (Confirmation will be sent within 48 hours):

Email \_\_\_\_\_

Please guarantee my reservation with credit card as indicated below. This card is for guarantee only.

American Express     Visa     MasterCard     Discover

Card#: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Name on the Card: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

**Cancellation Policy:**

If you find it necessary to cancel or change plans, please inform us by 3:00pm Central Standard Time 48 hours prior to your arrival to avoid a one night's room and tax charge to your credit card.

**Initial here to accept the cancellation policy:** \_\_\_\_\_

Please return this completed form with your credit card information to our reservation department by one of the following ways.

Mail:	Phone # and Email:
Attn: Sarah Mabeley Eaglewood Resort & Spa 1401 Nordic Road Itasca, Illinois 60143	Direct #: 630-694-5923 <a href="mailto:smabeley@eaglewoodresort.com">smabeley@eaglewoodresort.com</a> Fax# 630-694-6096

If you have any further questions regarding your room reservation, please contact Sarah Mabeley. You can contact her directly at the number or email listed above. **\*Incomplete forms will not be processed\***